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FOREIGN BROADCAST INFORMATION SERVICE

P. O. Box 2604

Washington, D. C. 20013

MHQ-6058

23 May 1986

MEMORANDUM FOR: Bureau Chiefs and S&amp;T Unit Chiefs

SUBJECT: Headquarters Activities

1. I leave tomorrow [redacted]  
[redacted] Following that stop [redacted] and I visit Vienna where the automation pilot project is installed and working. Initial results are encouraging. We will get you some information on this fairly soon.

2. We hosted the new head of the BBC Monitoring Service here in early May. [redacted] made quite a good impression on all of us and we got off to quite a good start. I'm not sure that FBIS editors at the London Bureau will be any less frustrated, but there is reason to think that some improvement in those relationships are possible.

3. As a step to improve communications with you I have attached Ops and Admin Status Reports and a memo from [redacted] This set seems particularly informative. Various of us are on the lookout for this type of material to pass along to you. Please do not file.

4. The announcement in Bahrain was received with "stunned silence." Now a week later, Phil has talked with all the employees (some more than once) and the closure seems to be on the plan and schedule discussed with you here in April. Meanwhile, we continue trying to get through the first wicket with the Department on the European Bureau. I fear we are caught up in the '87 budget and overseas personnel redirection issues.

Regards,

[redacted]  
Director

Attachments

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25X1

**Distribution:**

C/Abidjan Bureau  
C/Austria Bureau  
C/Bangkok Bureau  
C/Cologne Unit  
C/Gulf Bureau  
C/Hong Kong Bureau  
C/Islamabad Unit  
C/Jordan Bureau  
C/Key West Bureau  
C/London Bureau  
C/Nicosia Bureau  
C/Okinawa Bureau  
C/Panama Bureau  
C/Paraguay Bureau  
C/Seoul Bureau  
C/Swaziland Bureau  
C/Tel Aviv Bureau  
C/Antwerp S&T Unit  
C/Milan S&T Unit  
C/Tokyo S&T Unit  
C/Ops  
C/Prod  
D/FBIS Chrono  
HSM Corres file  
Announcements/Assignments file  
MHQ file  
FBIS Registry

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DFBIS

ADMINISTRATIVE STAFF STATUS REPORT 14 May 1986

\*New Items  
\*\*Status Change

Project	Action Officer	Status		
		AUTH POS	ON DUTY	IN PROCESS
1. Personnel Strength	FY8 FY8	OD/FBIS		
		AG		
		ESG		
		PROD		
		OPS		
		FY-86 Auth Pos [ ] Memo sent to PMCD to put [ ] positions on Staffing Complement.		
2. Key West Housing		**Little progress has been made since contractor still awaiting the delivery of the window frames. Some insulation has been applied to interior walls. Two permanent utility poles have been erected in the building area. Navy had originally refused to consider underground utility service. Rental survey completed and RECD officer awaiting some additional information from the local real estate office. Preliminary indications are that the rent itself will be reasonable but that the utility costs will not be discounted.		
3. FBIS Handbook & Notices		A list has been compiled of all current notices, both old system and new. It will be emphasized that many of the old notices are still valid while they are being reviewed or in the process of being cancelled.		
4. Records Control Schedule		**Friday, 9 May, [ ] NARA, and [ ] OIS/IRM, visited MOD to review a sample of the Television Monitoring files (Item 44b). [ ] was very helpful in answering [ ] questions regarding the files and provided some background on the mission on FBIS.		

Portions SECRET

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5. Privacy Act Records System  
Reporting - Federal Register

**\*\*Approximately 60 percent of component interview surveys have been completed.**

6. Key Bldg. Maintenance

The building manager advised window blind replacement should commence mid-May and interior painting should start around mid-June for Key Building

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7.

**\*\*Good news.** [redacted] called in to say her back is on the mend much faster than expected and her doctor will now allow her to return to work on Monday, 19 May.

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25X1  
8. Finance Conference

[redacted] attended one day each of the annual three-day conference [redacted] Both Gramm-Rudmann-Hollings and the impact of the Office of Finance personnel shortage were common threads running through many presentations. Senate staffer Keith Hall gave an excellent talk on the budget process at the Capitol Hill level with some insights on financial decisionmaking by Senate and House Committees.

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D/FBIS

14 May 1986

OPERATIONS GROUP STATUS REPORT

\*New Project  
\*\*Revised Project Status  
( )Project Assigned Outside Ops

	<u>Project</u>	<u>Action Officer</u>	<u>Status</u>
25X1	1. Communications	<input type="text"/>	London: Upgrade of dedicated circuit between bureau and Headquarters will be held in abeyance until AFS is installed at Reston. Necessary software changes can't be accommodated by MIDAS. <input type="text"/>
25X1			** Panama: Ft. Ritchie team has been unable to activate bureau's MODE I MUX circuit and departed Panama 15 April; short-term option appears to be 75-baud circuit directly to Ft. Detrick via existing "tone-pack." Motorola microwave system between bureau and Embassy will be installed as soon as frequencies are provided by Army. Delivery of system expected 90 days after order received. <input type="text"/>
25X1			** Vienna: State finally agreed to order up Vienna bureau-Croughton RRF leased circuit after proposing alternative 300-baud circuit from Vienna to Croughton via Bonn, which C/ESG declined. New circuit should be available within 60-90 days. <input type="text"/>
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\*\* ME Bureaus: Nicosia circuit upgraded to 150-baud on 7 May; Gulf will not upgrade its circuit as planned due to old equipment and closure plans. Action completed. [ ]

\*\* Okinawa: ASCA plans to survey Okinawa classified communications by end of May; will forward scope of work and drawings to OC/FEB early June. Proposed upgrade of Okinawa's secure circuitry scheduled for completion in CY 86. [ ]

Further pilot television productions will be continued by the GE contractor along with training of their MOD personnel to master the required video editing techniques. [ ]

\*\* In light of planned move to Reston, MOD will contact OL to cancel request for workspace separate from the OCR/VMB when/if the decision is made to remote control the dish from Reston. [ ]

DDI review of the Cities TV project received. It indicates that analysts find the material useful, but are beginning to voice need for faster delivery of material accompanied by translations in near textual form. MOD comments on memo passed to C/Ops. MOD working with C/ICCS and Prod Group on development of an in-house group of linguists capable of providing the "gists" of audio material on FBIS videotapes. [ ]

\*\* All 14 Wang terminals (and both archiving workstations) are now operational. Three books are being produced on Wangs; more will be added as personnel are trained. C/DRD working with P&CD/OL on FY-87 "Temporaries" contracts for Key Building and Reston locations. [ ]

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6. Satellite Communications  
(INTERNET)

\*\* INTERCOMSA visited Panama Bureau in preparation for submitting frequency allocation request. Formal paperwork in hands of the ambassador to be forwarded to GOP. London purchasing support cabling, amplifiers, etc. COMSAT directed to have BTI submit formal site plan to Caversham/BBC. Funds being sought in FY-86 to procure line for live TV feed from Reston to OCR TV Grid, supply field bureaus with equipment. ESG looking into ways to remotely control Langley dish from Reston. Eighth Oos/ESG review scheduled for early June.

25X1

7. Panama ROSET

All antennas are working, but the azimuth travel specification was not met on one antenna. Retrofit to correct the problem being fabricated.

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8. Bangkok ROSET

\*\* Systematic cruising on the 60E Intelsat continues. A number of press agency transmissions have been identified including DPA, TASS, AP, REUTER, XINHUA, ANOP and IINA. Seven videotapes containing ASIATION pass feeds have been pouched to Hqs. Bureau also checking Indian Ocean satellites for possible South Africa TV transmissions.

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9. Paraguay ROSET

\*\* Antenna operational. Brazil TV being received at bureau.

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10. Facsimile Equipment

\*\* AFP installed and working. Russian pressfax BJ-PIX-XIAN and NHAN DAN newspapers printed to date. PA Bureau has successfully tested FAX transmission from Tegucigalpa. Four additional FAX machines received in Panama.

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11. Monitor Recruiting

\*\* Mideast Bureau: Jordan authorized to fill one monitorial vacancy from local recruiting. Decision still pending on whether additional

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positions needed will be filled by Gulf monitors. Nicosia directed to proceed with contacting former Gulf monitorial candidate in Vienna.

London/PMU: Two Arabic linguists placed in processing to replace [ ] retiring March 1986, and to fill third Arabic linguist slot in PMU. [ ]

\*\* We were belatedly informed that [ ] was enrolled in the April CT class under FBIS sponsorship. CT interim [ ] returned from her Panama orientation and completed her interim with FBIS 9 May. [ ] has completed TDY training in Panama; [ ] [ ] are about mid-point in their TDY training. [ ]

\*\* PMCD, SA/Ops drafting FBN admin assistant standards, developing general grade guidelines. [ ] rotation to FBIS as FBN Systems Admin approved by D/Pers pending PMCD finding replacement. [ ] work on FBN compensation system delayed owing to PMCD priority project related to special pay for scientists. He will resume work on action plan, concept paper when project completed. No funds available for consultant support in FY-86. [ ]

\*\* No EOD's scheduled. [ ] candidates remain in processing, including [ ] recommended for CT, one graduate fellow, and one urban fellow. Ten more interviews have been scheduled. [ ]

\*\* Concenter two under T/O with [ ] in processing. C/Key West directed to begin recruiting in Miami. KW has tested one candidate from Arizona

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with one from Georgia being scheduled for testing. One candidate's file sent to Key West and later judged satisfactory. Two tested unsatisfactory last week. One more scheduled for test shortly and interviews requested with some others. Vacancy notice on Key West position still circulating. No responses to date. Pubs Staff remains under T/O with in processing, including part-timers. Very few files coming for review. staff typists have files circulating. DRD secretary position readvertised. walk-in applicants interviewed.

Division is moving to fill vacancies in the TV Branch. cruiser trainees have been enrolled in two OSO training courses at over the next few months. The courses are in Sigint Instrumentation and Signal Demodulation Techniques. On duty strength is

\*\* T-1 backup system operational 12 May.

\*\* 1) The Vienna LAN computer network is now sending traffic. Reprogramming to handle Vienna's electronic interface was successfully completed over the weekend. The installation team reports everything going according to plan, and team leader intends to return 16 May; 2) BACH changes leading to a version 2.0 are now under discussion. These changes will include feedback from ACP 127 bureaus, easier handling of INFO addressees, automated file changes based on LRB updates, and improved split precedence procedures; 3) Bureau responses are awaited before initiating revisions which will eliminate incompatibility problems discovered after BACH was sent to

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bureaus using Extels. Six bureaus have Extels incapable of operating at 150 baud, BACH'S designed data speed. 4) A CCB meeting at 1400 13 May will consider four RFCs covering the AUTODIN ICD, numbers throughout the AFS specification, a major revision of the AFS System Specification to incorporate prior changes, and the interface to independent contractors. [ ]

25X1  
25X1 19. Bureau Relocation Plans [ ]

\*\* Nicosia: RE&CD engineer [ ] arrived Nicosia 9 May to supervise contracting and gave approval for roof pour on 13 May despite reservations by consultant [ ] on quality of preparatory work. Results will be known around 21 May.

Jordan: FBO has advised that planning is on track, with construction scheduled to begin this spring. Completion now scheduled for Feb-Mar 1988.

25X1  
25X1 \*\* Gulf: FBIS formal request to close Gulf Bureau concurred in by DDCI on 13 May. Message sent to bureaus. During coordination meeting, BBC agreed to handle all Saudi coverage. FBIS may have to supply TDY monitor to help [ ] Further discussion required. AU engineer [ ] visited Islamabad 16-26 April and installed 2 longwire antennas in hope of picking up some of Gulf's coverage. Cruising check showed no gain. One antenna had to be taken down for Embassy renovation project.

25X1  
25X1 Abidjan: Bureau space requirements submitted. Embassy has approved. Site selection team visit in Abidjan this spring postponed. [ ]

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25X1 20. Philippines Coverage

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25X1

21. West Europe Bureau

State cable supporting Cebu project sent 7 April; USIA balking on providing space. Mission to make recommendations. Draft cables [ ] Hong Kong and Okinawa readied to begin implementing project. [ ]

\*\* Letter sent to State asks formal concurrence to establish bureau and assistance from Embassy Bonn to obtain FRG government approval. DOD focal point system has accepted RE&CD tasking to identify acceptable sites by May and get approvals for D/FBIS, C/Ops visit late in month. FPO says site near Augsburg may be possible. Hqs. contacts hopeful for Bad Eibling site. MOD has compiled info on reception targets, both terrestrial and satellite. MOD and FED will conduct HF and satellite reception survey as soon as likely sites identified. [ ]

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PRDD/FBS  
D/FBS

19 May 1986

MEMORANDUM FOR: Distribution

FROM: [ ] ADD

SUBJECT: Minutes of the FBIS Operability Group (FOG)  
Meeting, 15 May 1986

1. A meeting of the FBIS Operability Group (FOG), formerly the Operability Working Group (OWG), was held from 1330-1600, 15 May 1986 in Room 301, Ames Building. A list of attendees is provided in Attachment A.

2. The group decided to officially change its title from Operability Working Group (OWG) to FBIS Operability Group (FOG). Additionally, it was noted that Camille Herish will be titled the "Training Advisor" to the FOG.

3. [ ] C/ESG/HED, presented a summary of the AFS computer center manpower requirements briefing that was given to the Reston Transition Committee (RTTC) on 13 May 1986. It was noted that the FOG will share in the responsibility for reviewing manpower requirements. Discussion focused on the need to identify staffing for Xyvision, establish appropriate grade levels for computer center operators and define training requirements. The "AFS Computer Center Manloading" chart prepared by LEC is included in Attachment B.

4. There was some discussion concerning post-FDR activities. [ ] indicated that all FDR documentation has been received and distributed. [ ] expressed his concern over the "segmented" nature of the Headquarters Unclassified Segment CDRs. He indicated that he will discuss this and related concerns further with [ ]. A portion of the draft Concept of Operation was distributed earlier this week for SAM review.

5. [ ] presented the schedule for the AFS Headquarters Unclassified Segment Concept of Operations, as follows:

22 May 1986 - LEC Draft Due  
2 June 1986 - SAM Comments Due to [ ]  
5 June 1986 - FBIS Comments to LEC (TEM)  
16 June 1986 - Final Concept of Operations to be Published

SUBJECT: Minutes of the FBIS Operability Group (FOG) Meeting,  
15 May 1986

25X1 6. It was announced that the next set of AFS RFCs may be available on 27 May 1986 for the CCB currently scheduled for 10 June 1986. [ ] noted that there is a concern that people are not given adequate time to review proposed changes to the RFCs prior to the CCB. This concern has been brought to the attention of the CCB and is currently being addressed. She also suggested that changes to the RFCs would be more easily identified and understood if greater emphasis was placed on putting them into the context of the RFC and the original Specification.

25X1 7. [ ] informed the group that there will be a two day AFS Monthly Program Review next week, and that members are welcome to contact [ ] for agenda information if they would like to attend any portion. In particular, she noted LEC's "Low Cost Bureau Alternative" scheduled for Wednesday afternoon might be of interest to SAM/OPS.

25X1 8. [ ] expressed her concern that LEC has proposed changes to the Classified Segment of the AFS System Specification due to certain operational limitations of the BASIS software. It was the consensus of the FOG that the Specification should not be changed; that the original requirements remained valid. It was suggested that the Government may elect to waive specific requirements, but that was a decision to be left to the COTR and Contracts Officer. [ ] will further discuss her concerns with [ ]

25X1 9. As a matter of future concern, the group briefly discussed how formats and content of the current JPRS and Daily Reports may "blend" under AFS. However, there are no specific plans to change either under the current concept of operations.

25X1 10. [ ] presented some of her concerns with regard to AFS training as the final agenda topic. She noted LEC has a limited amount of time and money allocated to Headquarters training, and she wants to insure both are spent wisely. She will brief her training plan at the next ESG Staff Monthly Meeting.

25X1 11. The next meeting of the FOG has been scheduled for 27 May 1986 at 1330 in the ESG/ADD Conference Room.

Attachments: As Stated

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ATTACHMENT B

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AFS COMPUTER CENTER MANLOADING

	<u>WEEKDAY</u>			<u>WEEKEND</u>		
	<u>1ST</u>	<u>2ND</u>	<u>3RD</u>	<u>1ST</u>	<u>2ND</u>	<u>3RD</u>
<u>VAX SYSTEM</u>						
SYSTEM MGR	1	---	---	---	---	---
SR COMPUTER OPER	1	1	1	1	1	1
JR COMPUTER OPER	2	1	1	---	---	---
<u>ATEX, XYVISION, KURZWEIL, SHAFTSTALL</u>						
SYSTEM MGR	1	---	1	-----ON CALL-----		
COMPUTER OPER	<u>2</u>	<u>2</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
TOTAL	7	4	4	2	2	2